

t +603 8889 3868 f +603 8889 4828 enquiry@nexus.edu.my www.nexus.edu.my



Director of Learning and Innovation (Whole School) RA5

KEY OBJECTIVES OF THE POSITION

Consistent with Nexus International School policies, a leader for learning will be responsible for overseeing and working with staff on:

- Establishing goals and expectations: includes the setting, communication and monitoring of learning goals, standards and expectations, and the involvement of staff and others in the process so that there is clarity and consensus about goals.
- Strategic resourcing: involves aligning resource selection and allocation to priority teaching goals. Includes provision of appropriate expertise through involvement in staff appointments.
- Planning, coordinating and evaluating teaching and the curriculum: direct involvement in the support and evaluation of teaching through regular classroom visits and provision of formative and summative feedback to teachers. Direct oversight of curriculum in the learning area through school wide coordination across classes and year levels and alignment to school goals.
- Promoting and participating in teacher learning and development: leadership that not only promotes but directly participates with teachers in formal or informal professional learning.
- Ensuring an orderly and supportive environment: protecting time for teaching and learning by reducing external pressures and interruptions and establishing an orderly and supportive environment both inside and outside classrooms.

ROLE

Establishing goals and expectations

- Work with Academic Exec to develop all aspects of Teaching and Learning throughout the school.
- Review processes of assuring teacher performance and improvement so that learning outcomes are maximised.
- Promote a language and ethos of learning in the school.
- Consider the best way of recording and monitoring teacher progress.
- Contribute to the school improvement plan with a focus on the innovation aspect of the Nexus Way

Strategic resourcing

 Oversee the systems and processes for professional learning, ensuring efficiency, consistency and maximum impact on learning.



t +603 8889 3868 f +603 8889 4828

enquiry@nexus.edu.my www.nexus.edu.mv



- Make strategic recommendations, based on data and research, regarding Professional Learning in line with school priorities.
- Monitor the school's PL budget and ensure it is adequate for the school's needs.

Planning, coordinating and evaluating teaching and the curriculum

- Ensure the consistency and positive impact of 'Looking for Learning' across the whole school.
- Develop systems so that best practice can be shared throughout the whole school.
- Monitor the quality of classroom practice across the school so that learning outcomes are maximised
- Support vertical articulation across the school and sharing of best practice between primary and secondary

Promoting and participating in teacher learning and development

- Ensure that PL goals identified through TPA inform the professional learning programme.
- Collaborate with the Academic Exec to plan the internal professional learning programme, including accredited programmes and leadership pathways.
- Keep up to date with new and effective Teaching and Learning methodologies, promote sharing of good practice and collaborative professional learning.
- Plan and lead the induction programme for new staff.
- Research new and innovative opportunities for professional learning, and promote them to staff (internal, external and online).
- Develop Nexus as a centre of best practice in innovation in teaching

Ensuring an orderly and supportive environment

- Ensure that teachers are supported with their professional learning and well-being
- Support the smooth running of the school as a member of the Academic Exec team
- Advise admin staff with regards to their professional development
- Co-ordinate the parent workshop programme



NEXUS INTERNATIONAL SCHOOL MALAYSIA No. 1, Jalan Diplomatik 3/6 Presint 15, 62050 Putrajaya, Malaysia t +603 8889 3868 f +603 8889 4828 enquiry@nexus.edu.my

KEY RELATIONSHIPS

The Director of Learning and Innovation will be a member of the Academic Exec Team.

PERSONAL SPECIFICATION

Qualifications and Training

A degree plus teaching qualification (or equivalent)
Higher degree or recognised professional qualification (preferred)
Evidence of continued relevant professional development
Native speaker level of English
Relevant curriculum experience

Previous Experience Required

Previous leadership experience Ability to lead change Using technology in learning

Desirable

Teaching learners with diverse language and learning needs
A range of settings ideally also in an international school environment

The Director of Innovation and Learning will have a teaching load commensurate with the position as advised by the principal

Personal Qualities

The successful candidate will:

Plan, develop and deliver rigorous learning experiences that address learners with a variety of language and learning needs (including autism, global delay, English as an additional language, Dyslexia etc. as well as highly academic learners).

- Develop and foster the learners' confidence and skills to enable them to become autonomous self regulated learners.
- Build learning focused relationships.
- Have excellent collaboration and teamwork skills
- Be a confident user of technology to transform learning.
- Be a reflective practitioner and a lifelong learner



NEXUS INTERNATIONAL SCHOOL MALAYSIA No. 1, Jalan Diplomatik 3/6 Presint 15, 62050 Putrajaya, Malaysia t +603 8889 3868 f +603 8889 4828 enquiry@nexus.edu.my

www.nexus.edu.my

- Be able to deal effectively and non-confrontationally with learners, staff and parents to positively influence others.
- Be community and internationally minded and want to participate beyond their classroom.