

Role Description – Director of Sport (Whole School) Responsibility Allowance 2

OUR PURPOSE

To educate the youth of the world to take their productive place as leaders in the global community.

OUR MISSION

To be acclaimed by the worldwide international education community as a provider of the highest quality international education which is specifically matched to the needs of our expatriate and local students.

OUR VISION

Nexus International School will be an internationally minded learning community that nurtures and supports every child's emotional, physical, creative and intellectual needs in order that they can achieve academic success and become globally responsible citizens. We will accomplish this by celebrating diversity and challenging minds.

OUR CORE VALUES

RESPECTING and caring for each other
being dedicated to a culture of EXCELLENCE
openness in COMMUNICATION
acting with INTEGRITY
being PASSIONATE in what we do
creating ENJOYABLE environments

At Nexus International School, we promise to:

- Treat everyone as gifted and talented individuals and foster those talents and gifts through careful mentorship and guidance that is based on respect for all.
- Provide an environment that allows these talents to flourish; one that is innovative, progressive and grounded in trust, compassion and respect.

KEY OBJECTIVES OF THE POSITION

Consistent with Nexus International School policies, the Director of Sport will be responsible for:

- Leading the planning and organisation of whole school sports events.
- Leading the planning and organising of external fixtures.
- Ensuring teams have adequate coaching and preparation for sports events and fixtures.
- Liaising with the Nexus staff to ensure sports teams have adequate support and training.
- Effectively communicate with the community about sports events and fixtures.
- Liaise with the Head of PE to plan and coordinate the sports programme.
- Liaise with the Director of CCAs to support the development of sports training.

ROLE

Establishing goals and expectations

- Promote and develop the school ethos and philosophy through modelling and sharing The Nexus Way.
- Contribute to decision making at leadership level and support outcomes when a decision is made.
- Contribute to the development of the School Improvement Plan (SIP)
- Contribute to the whole school review of the guiding statements and SIP through further development of The Nexus Way.
- Set high expectations.

Strategic resourcing and management

- Allocate appropriate staffing to support fixtures
- Organise the fixtures calendar
- Work as part of local and regional networks such as AIMS (Association of International Malaysian Schools) and Fobisia to organise sporting opportunities for our learners
- Contribute to whole school decisions about resource allocation.
- Gather and prepare budget requests in line with the SIP.
- Order specialist resources and equipment in line with the SIP.
- Effectively track and manage budgets and assets.

Planning, Coordinating and evaluating teaching and the curriculum

- Contribute to school wide curriculum development through relevant collaboration in alignment with school goals.
- Lead a regular review of the sports and fixtures programme PE in line with the school goals.
- Lead key sports events for the school

Promoting and participating in teacher learning and development

- Where appropriate, lead whole school and departmental professional learning
- Promote and model best practice
- Identify and or provide appropriate training, through coaching and mentoring, for individuals to meet their professional development goals.
- Support other staff who are leading sports teams
- Be an active participant in your own continuous professional learning

Ensure an orderly and supportive environment

- Have responsibility for the wellbeing of your team members by managing deadlines and external expectations to minimise stress and promote collegiality.
- Assist in the development and implementation of effective systems for managing routines and processes in your area of the school.
- Ensure there is a team culture that promotes risk taking, favours collaborative and cooperative learning and is culturally sensitive.
- Ensure collaborative planning and meeting times are productive and focused.

- Ensure that decisions made at meetings are promptly communicated to your team.
- Represent the views of your team at meetings as part of the local sports community.
- Ensure relevant policies and procedures related to health and safety are known by all.
- Take a leading role in ensuring the schools health and safety policies and procedures are carried out effectively, particularly with regard to offsite visits
- Ensure the resources and facilities in your area are well maintained and safe.
- Ensure effective and timely communication with parents, learners and teachers.

Other duties and responsibilities

- To contribute to the wider life of the school, including occasional boarding duties (max twice per year)
- Work collaboratively with the Head of PE to ensure coherence with the extra-curricular programme

KEY RELATIONSHIPS

Head of PE
 PE Teachers
 Head of Boarding
 AIMS Director of Sports Group
 Heads of School
 CCA Director
 Wider sports clubs community

PERSONAL SPECIFICATION

Qualifications and Training

A degree plus teaching qualification (or equivalent)
 Higher degree or recognised professional qualification (preferred)
 Evidence of continued relevant professional development

Desirable Experience

Previous leadership experience
 Teaching learners with diverse language and learning needs
 A range of settings ideally also in an international school environment
 Using technology in learning.
 Experience teaching in Primary and Secondary schools
 Teaching the IGCSE and IBDP curricula

Person Qualities

The successful candidate will:

- Plan, develop and deliver rigorous learning experiences that address learners with a variety of language and learning needs (including autism, global delay, English as an additional language, Dyslexia etc. as well as highly academic learners).

- Develop and foster the learners' confidence and skills to enable them to become autonomous self regulated learners.
- Build learning focused relationships.
- Have excellent collaboration and teamwork skills that result in effective co-planning and co-teaching.
- Be a confident user of technology to transform learning.
- Be a reflective practitioner and a life long learner. Deal effectively and non-confrontationally with learners, staff and parents to positively influence others.
- Be community and internationally minded and want to participate beyond their classroom.
- Be able to teach PE across the whole school.