

## IPC Lead Teacher

### **NEXUS INTERNATIONAL SCHOOL, MALAYSIA**

Nexus International School Malaysia is an international school in Putrajaya, Malaysia. Nexus International School Malaysia follows a British based curriculum, including IEYC, IPC, IGCSE and IB.

#### **OUR PURPOSE**

To educate the youth of the world to take their productive place as leaders in the global community.

#### **OUR MISSION**

To be acclaimed by the worldwide international education community as a provider of the highest quality international education which is specifically matched to the needs of our expatriate and local students.

#### **OUR VISION**

Nexus International School will be an internationally minded learning community that nurtures and supports every child's emotional, physical, creative and intellectual needs in order that they can achieve academic success and become globally responsible citizens. We will accomplish this by celebrating diversity and challenging minds.

#### **OUR CORE VALUES**

RESPECTING and caring for each other  
being dedicated to a culture of EXCELLENCE  
openness in COMMUNICATION  
acting with INTEGRITY  
being PASSIONATE in what we do  
creating ENJOYABLE environments

#### **At Nexus International School, we promise to:**

- Treat everyone as gifted and talented individuals and foster those talents and gifts through careful mentorship and guidance that is based on respect for all.
- Provide an environment that allows these talents to flourish; one that is innovative, progressive and grounded in trust, compassion and respect.

**The Lead Teacher for IPC will be responsible for teaching a class and will have around 3 hours per week non contact time**

#### **KEY OBJECTIVES OF THE POSITION**

Consistent with Nexus International School policies, an IPC Lead Teacher will be responsible for:

- **Lead the development of the assessment of knowledge, skills and understanding in IPC including supporting teachers in the planning of, implementation, recording of and reviewing assessment data in IPC.**
- **Oversee the IPC self review process, monitoring standards in line with the self review and identifying training needs and organising training as required.**
- **Ensure route map and IPC site is up to date.**
- **Monitor IPC curriculum goals.**

## ROLE

<b>Establishing goals and expectations</b>
<ul style="list-style-type: none"><li>● Contribute to the development of whole school improvement planning (SIP)</li><li>● Contribute to the whole school review of the guiding statements and SIP through further development of The Nexus Way.</li><li>● Write your IPC action plan in collaboration with PLT, to align with the SIP.</li></ul>
<b>Strategic resourcing and management</b>
<ul style="list-style-type: none"><li>● Contribute to whole school decisions about resource allocation.</li><li>● Gather and prepare budget requests in line with the SIP.</li><li>● Order specialist resources and equipment in line with the SIP.</li></ul>
<b>Planning, Coordinating and evaluating teaching and the curriculum</b>
<ul style="list-style-type: none"><li>● Contribute to school wide curriculum development through relevant collaboration in alignment with school goals.</li><li>● Lead a regular review of the curriculum in your area/Phase in line with the school goals.</li><li>● Monitor the overview of IPC goal coverage across Primary.</li><li>● Ensure data is collected and reviewed with an impact on learning in IPC.</li><li>● Promote a learning focussed culture through regular observations of learning e.g. Looking for Learning, Learning Walks etc</li><li>● Ensure team understand and are following the planning process for each phase.</li><li>● Promote learning conversations.</li></ul>
<b>Promoting and participating in teacher learning and development</b>
<ul style="list-style-type: none"><li>● Where appropriate lead whole school and departmental professional learning to further develop learning through the IPC.</li><li>● Promote and model best practice in line with the IPC self review.</li><li>● Be an active participant in your own continuous professional learning</li></ul>
<b>Ensure an orderly and supportive environment</b>
<ul style="list-style-type: none"><li>● Ensure new teachers, learners, families and team members are inducted effectively and supported in understanding the IPC.</li><li>● Ensure that decisions made at meetings are communicated effectively.</li><li>● Represent the views of your team at meetings as part of the whole school community.</li><li>● Ensure the resources and facilities in your area are well maintained and safe.</li></ul>
<b>Other duties and responsibilities</b>

## **KEY RELATIONSHIPS**

A Primary Leader for Learning reports to the Head of Primary. They will be part of the Primary Leadership Team and will attend weekly PLT meetings.

In addition a Primary Middle Leader will develop and maintain effective working relationships with:

- Deputy Head Systems and Processes
- Middle Leaders
- Teachers
- Parents
- Learners

## **PERSONAL SPECIFICATION**

### **Qualifications and Training**

A degree plus teaching qualification (or equivalent)

Evidence of continued relevant professional development

### **Experience desirable**

A deep understanding of the IPC.

Experience leading training.

Strong collaboration skills.

Innovative pedagogical knowledge.

### **Person Qualities**

The successful candidate will:

Be highly organised.

Confident at leading training.

Build learning focused relationships.

Have excellent collaboration and teamwork skills that result in effective co-planning and co-teaching.

Be a confident user of technology to transform learning.

Be a reflective practitioner and a life long learner. Deal effectively and non-confrontationally with learners, staff and parents to positively influence others.

Be community and internationally minded and want to participate beyond their classroom.