

*Dear Parents*

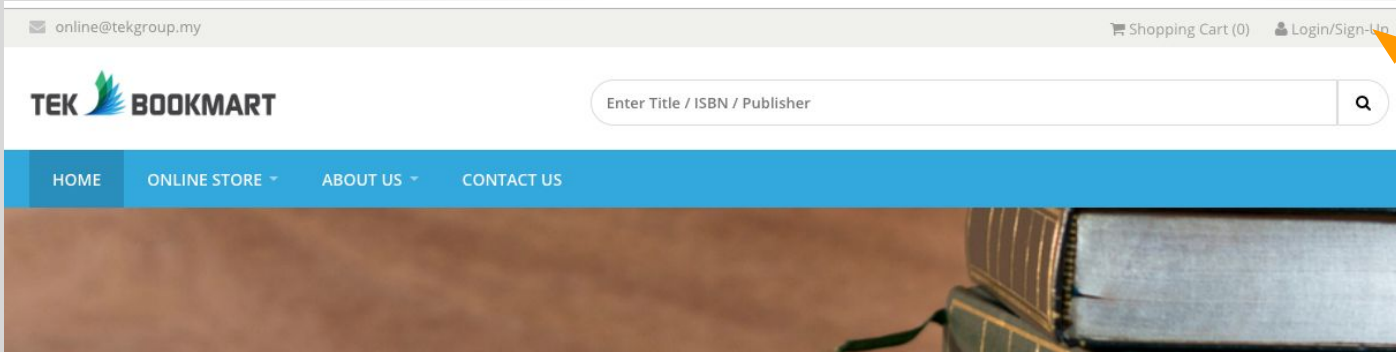
*This booklet is designed to assist you in accessing and purchasing school apparels, books and stationeries online.*

*Before you are able to access the website you need to be make sure that your Google Account has been registered with the school.*

*If you require assistance in creating a Google Account or registering your email address kindly contact the ICT Helpdesk [ict@nexus.edu.my](mailto:ict@nexus.edu.my)*

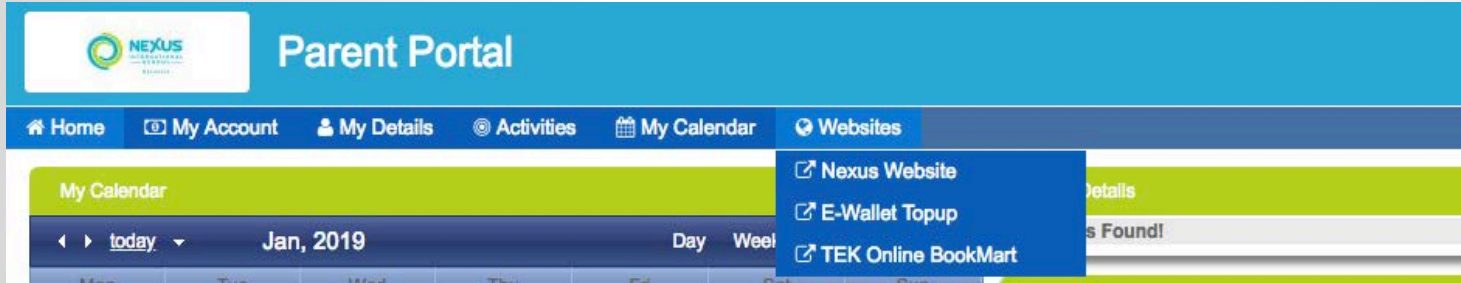
## Accessing your TEK Bookmart account

From your preferred internet browser navigate to the TEK Bookmart website: <https://www.tekbookmart.com/Home>



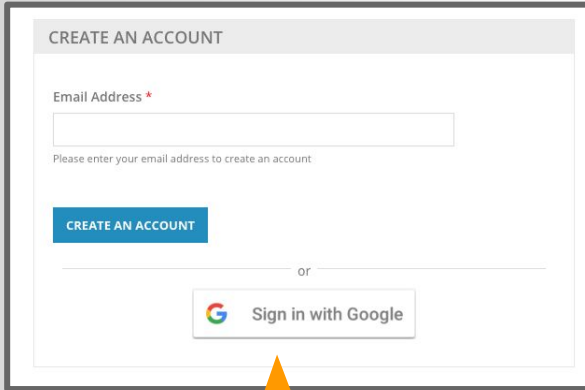
1. Click here to proceed

Alternatively you can login to Engage Portal and click at Website menu and choose TEK Online BookMart



The screenshot displays the 'Parent Portal' interface. At the top left is the Nexus International School logo. The main header is blue with the text 'Parent Portal'. Below the header is a navigation bar with the following items: Home, My Account, My Details, Activities, My Calendar, and Websites. The 'Websites' menu is open, showing three options: Nexus Website, E-Wallet Topup, and TEK Online BookMart. Below the navigation bar, there is a 'My Calendar' section showing 'today' and 'Jan, 2019'. To the right, there is a search bar with the text 'Details' and 's Found!'.

## Accessing your TEK Bookmart account




CREATE AN ACCOUNT

Email Address \*

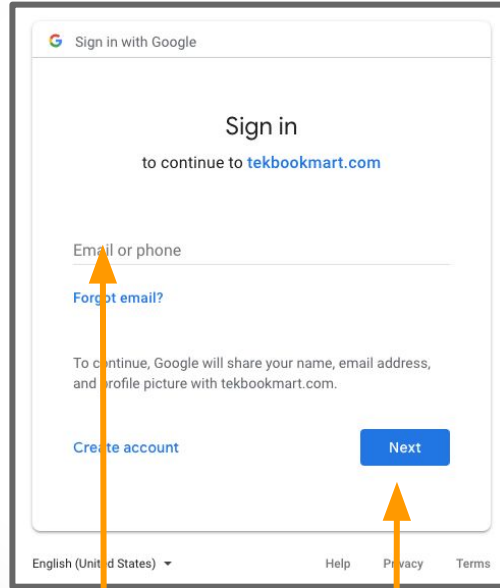
Please enter your email address to create an account.

CREATE AN ACCOUNT

or

 Sign in with Google

2. Click here



Sign in with Google

Sign in  
to continue to [tekbookmart.com](#)

Email or phone

[Forgot email?](#)

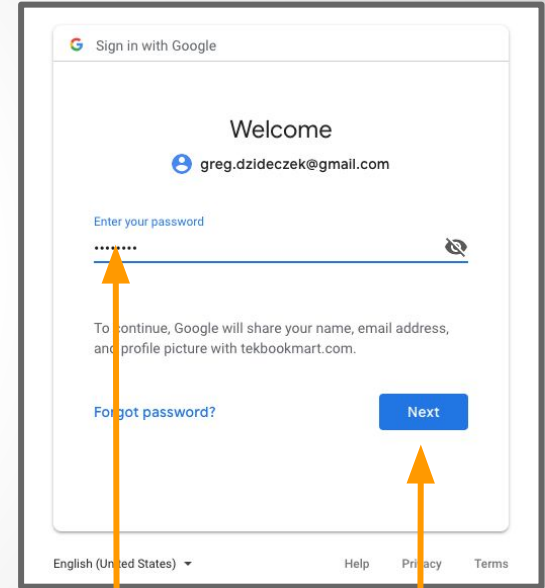
To continue, Google will share your name, email address, and profile picture with tekbookmart.com.

[Create account](#) [Next](#)


English (United States) Help Privacy Terms

3. Enter  
your Gmail  
username


4. Click here



Sign in with Google

Welcome  
 [greg.dzideczek@gmail.com](#)

Enter your password

..... 

To continue, Google will share your name, email address, and profile picture with tekbookmart.com.

[Forgot password?](#) [Next](#)

English (United States) Help Privacy Terms

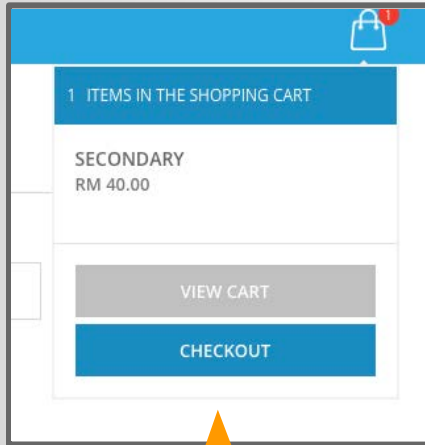
5. Enter  
your Gmail  
password

5. Click here

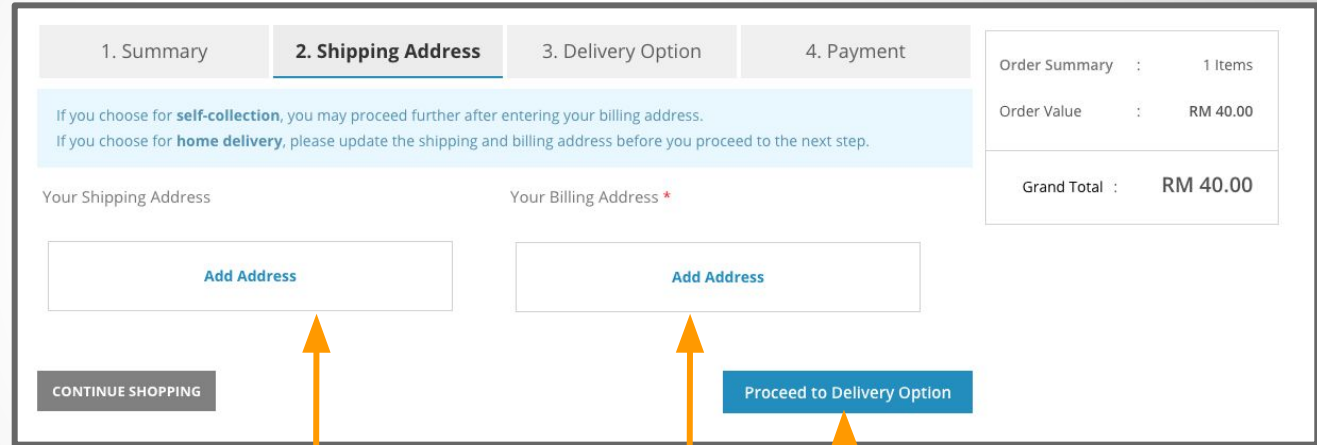
## Ordering

1. Once you have selected the products you wish to order, click on the “Checkout” button at the end of the checkout process.
2. Checkout process is outlined in more detail on the next page.
3. Once you have clicked on the “Checkout” button, you have made a binding offer for the sale of goods. Payment can be made via Online Transfer & Credit Card.
4. TEK Bookmart will Email you to confirm your product order has been received.
5. TEK Bookmart is deemed to have accepted your order, and a corresponding contract of sale for the products you have ordered is concluded between you and TEK Bookmart only upon those products being dispatched to you, as detailed in the dispatch confirmation Email.

## Checkout process



1. Click here



2. Click here to add  
your preferred  
shipping address

3. Click here to add  
your preferred billing  
address

4. Click here to proceed to the  
Delivery Options to

## Checkout process

1. Summary	2. Shipping Address	3. Delivery Option	4. Payment						
<p>Choose a delivery option</p> <p><input checked="" type="radio"/> Pickup <input type="radio"/> Courier Delivery</p>									
<p><b>TEK BOOKMART SDN BHD</b></p> <p>Pickup At : C22-01, 3 TWO SQUARE, NO.2 JALAN 19/1, Kuala Lumpur, Malaysia, 50490.</p>		<p>Free</p>	<table border="1"><tr><td>Order Summary</td><td>: 1 Items</td></tr><tr><td>Order Value</td><td>: RM 40.00</td></tr><tr><td>Grand Total</td><td>: RM 40.00</td></tr></table>	Order Summary	: 1 Items	Order Value	: RM 40.00	Grand Total	: RM 40.00
Order Summary	: 1 Items								
Order Value	: RM 40.00								
Grand Total	: RM 40.00								
<p>CONTINUE SHOPPING</p>		<p>Proceed to Payment</p>							

1. Choose your delivery option.

2. Check your order is correct

3. Click to Proceed to Payment

## Damaged or Faulty Products and Incorrect Goods Received

You may exchange your goods if the goods in your order are damaged or faulty upon receipt, or if the goods you have received are not the goods you originally ordered. Exchange period is 48 hours from the time the goods were received. We only accept exchanges of equal or higher value. Where exchanges are of higher value, you must pay the difference via direct bank transfer. The exchanged goods will be posted to you once we receive a copy of the transfer receipt via email or fax.

Account Name: TEK Bookmart Sdn Bhd  
Bank: Hong leong Bank  
Account No: 17700301583  
Email: [online@tekgroup.my](mailto:online@tekgroup.my)  
Fax: +603 7931 1800

When exchanging damaged, faulty or incorrect goods received we will:










1. Arrange to collect your goods from you free of charge
2. Courier replacement items to you free of charge, of up to two (2) delivery attempts failing which, we will order another round of delivery chargeable to be paid via direct bank transfer to the above listed account.



## Exchange of Goods

Send an email to [online@tekgroup.my](mailto:online@tekgroup.my) with your order invoice and provide photographic evidence of the damaged, faulty or incorrect goods received. Refund or exchange arrangement will be determined on a case-by-case basis. Alternatively, you may contact our Customer Service by phone +603 7960 8069, Monday to Friday (excluding Public Holidays) from 9am - 5pm for assistance. Exchanges are subject to product availability. Ensure all required information is accurate and complete for us to process your exchange. Please allow at least fourteen (14) working days for us to process your exchange.

## Payment Options

1. Summary	2. Shipping Address	3. Delivery Option	4. Payment																
<table border="1"><thead><tr><th>Title</th><th>Price (RM)</th><th>Quantity</th><th>Total</th></tr></thead><tbody><tr><td colspan="4"><b>SECONDARY</b> </td></tr><tr><td colspan="4"><b>SCHOOL ATTIRE</b></td></tr><tr><td> <b>NISM SECONDARY MALE POLO T-SHIRT</b> <i>Reference: 7000000000134</i> <i>Size:XL</i></td><td><b>RM 40.00</b></td><td><input type="text" value="1"/></td><td>RM <input type="text" value="40.00"/> </td></tr></tbody></table>				Title	Price (RM)	Quantity	Total	<b>SECONDARY</b> 				<b>SCHOOL ATTIRE</b>				 <b>NISM SECONDARY MALE POLO T-SHIRT</b> <i>Reference: 7000000000134</i> <i>Size:XL</i>	<b>RM 40.00</b>	<input type="text" value="1"/>	RM <input type="text" value="40.00"/> 
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<a href="#">CONTINUE SHOPPING</a>		<a href="#">Make Payment</a>																	

Order Summary : 1 Items

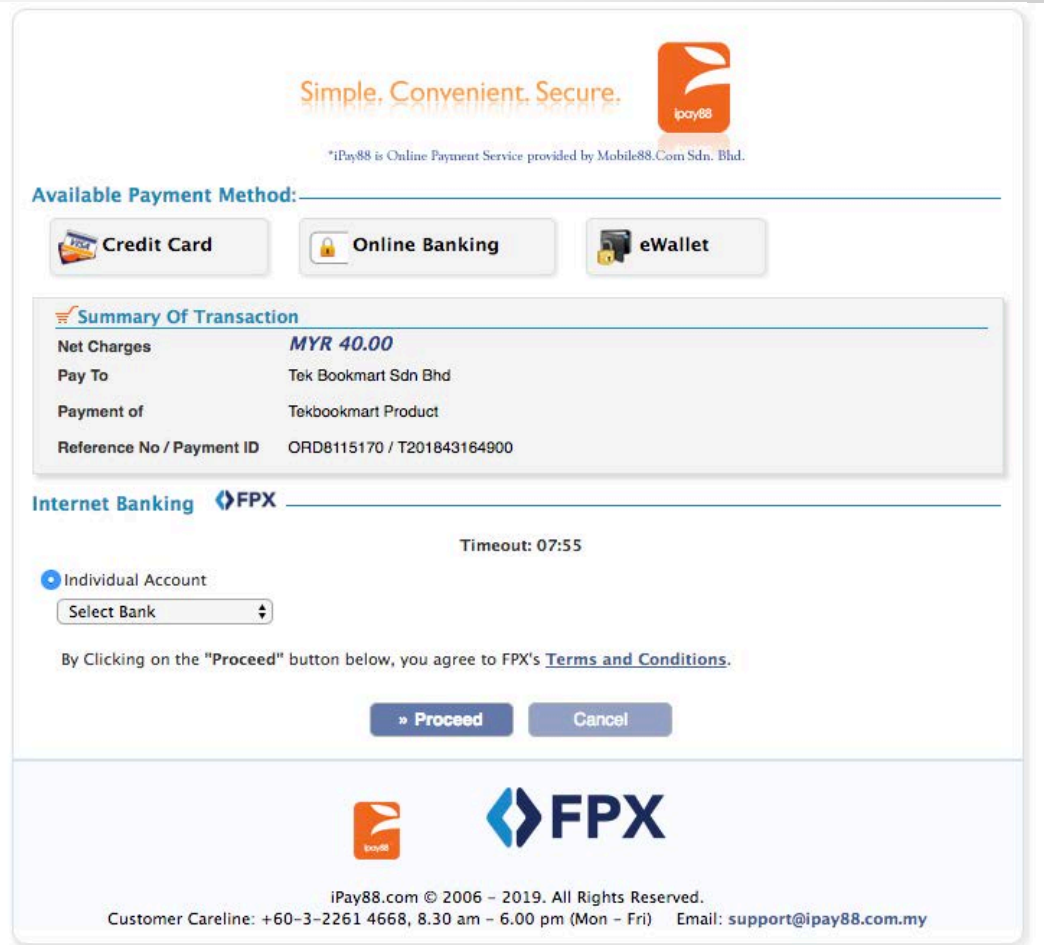
Order Value : RM 40.00

Grand Total : **RM 40.00**

3. Click to Proceed  
to Payment Options

Three (3) payment options are available.




1. Credit Card  
NOTE - VISA ONLY
2. Online Banking  
NOTE - Malaysian Bank ONLY




Simple. Convenient. Secure.


\*iPay88 is Online Payment Service provided by Mobile88.Com Sdn. Bhd.

Available Payment Method:

-  Credit Card
-  Online Banking
-  eWallet

 **Summary Of Transaction**

Net Charges	<b>MYR 40.00</b>
Pay To	Tek Bookmart Sdn Bhd
Payment of	Tekbookmart Product
Reference No / Payment ID	ORDB115170 / T201843164900



Internet Banking 

Timeout: 07:55

Individual Account

Select Bank

By Clicking on the "Proceed" button below, you agree to FPX's [Terms and Conditions](#).

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Customer Careline: +60-3-2261 4668, 8.30 am - 6.00 pm (Mon - Fri) Email: [support@ipay88.com.my](mailto:support@ipay88.com.my)